



Location and Course Information - Prague, Czech Republic

FINAL PAYMENT

Final balances are payable by lunchtime on the first day of the course (unless special arrangements have been agreed beforehand). The fee may be paid before the first day of the course by bank transfer or electronic payment card. If you would like to pay by one of these methods, please let us know and we will supply you with the appropriate details. Alternatively, the balance may be paid in cash on the first day of the course at the school.

SCHOOL LOCATION AND FACILITIES

Our school is located on Františka Křížka street, number 1, near metro station Vltavska. There is a map at the end of this document showing how to get from the metro station to the school. It's a less than ten-minute walk or a two-minute tram journey. There are well equipped classrooms with all the resources that you will require for the course including free internet access. We have computers for you to use but many people prefer to bring their own laptop computer. There are tea and coffee making facilities and areas for you to plan your lessons and relax.

Nearby are two of the nicest parks in Prague – Stromovka and Letna with beer gardens in which to relax after the working day. The surrounding area has plenty of reasonably priced cafes and places to eat for lunch.

ACCOMMODATION DETAILS

We can arrange accommodation for you in private apartments situated in Vyšehrad – close to the historical fortress. There is very good access to the city centre (ten minutes by regular tram – trams run all night), nice restaurants and pubs, a sports centre with a big open air pool, the river, botanical gardens etc. The apartments are a thirty-minute door to door journey to the school, by nearby metro. Each apartment is equipped with bed linen, kitchen necessities and washing machine. All apartments have Wi-Fi internet access. You will have your own private room and share bathroom and kitchen with one or two others.

The accommodation is available from the Saturday before the course begins until the Saturday after the course finishes (twenty-eight nights) for a cost of nine-thousand six-hundred (9,600) Czech Crowns (about four-hundred and seventy-five US Dollars). It is usually possible to book a few extra days in the accommodation at the same daily rate.

Please note that apartments will be assigned on a first come first served basis and that we require a one hundred and fifty Euros deposit to reserve a place for you.

If you have special requirements regarding accommodation, please let us know and we will make every effort to assist you.

TRAINING COURSE SCHEDULE

The first class will take place on Monday morning at 9.30am, at which time we will provide a complete course schedule. The input sessions run between 9.30am and 5.30pm, with regular breaks. On days when you are teaching you will finish a bit later than this.

COURSE DRESS REQUIREMENTS

For all input and tutorial sessions at the training location, there are no specific dress requirements, yet we ask that you be mindful of your peers and respectful of the fact that you are a visitor in another country.

RESOURCES

Please bring a pen and a notebook for taking notes during class. All relevant course books and materials will be provided. Photocopying and internet facilities are available for use by trainees. We have computers available though you may prefer to use your own.

ABOUT PRAGUE

Prague is a fabulous place to study and live. It is one of the most beautiful cities in Europe and the low cost of living makes it even more appealing. The Czech Republic lived under communism for almost half a century; however, it is now quickly catching up with its other European neighbors. Not surprisingly, Prague was selected as a Cultural City of Europe for the year 2000 by UNESCO as it remains a magical, romantic fairytale setting - the city of 100 spires. Prague has a complex medieval centre with castles and cathedrals, winding cobblestone streets, musicians, marionettes, and plenty of backstreet pubs. With a youthful and vibrant social scene and glimmering architecture, it's easy to see why so many expatriates come to call Prague home.

VISA AND PASSPORT INFORMATION

All visitors to the Czech Republic are required to carry a passport valid for at least six months after arrival date.

Visitors to the Czech Republic from North America, Australia and New Zealand can stay in the Czech Republic for a maximum of 90 days on a tourist visa which is automatically issued on arrival at the airport. Visitors from EU countries do not require a visa. Citizens from all other countries should contact their local consulate to obtain current travel regulations.

*As this information is subject to change at any time, we advise everyone to contact your local consulate for current travel regulations prior to planning your trip. The following websites might be useful:

CZECH EMBASSIES ABROAD

Embassy of the Czech Republic in Washington, DC USA

<http://www.mzv.cz/washington>

Embassy of the Czech Republic in London, UK

<http://www.mzv.cz/london/en/index.html>

Embassy of the Czech Republic in Ottawa, Canada

<http://www.mzv.cz/ottawa/en/index.html>

Embassy of the Czech Republic in Canberra, Australia

<http://www.mzv.cz/canberra/en/index.html>

Embassy of the Czech Republic in Pretoria, South Africa

<http://www.mzv.cz/pretoria/en/index.html>

FOREIGN EMBASSIES IN THE CZECH REPUBLIC

United States Embassy in the Czech Republic

<http://prague.usembassy.gov/>

British Embassy in the Czech Republic

<http://ukinczechrepublic.fco.gov.uk/en/>

Canadian Embassy in the Czech Republic

<http://www.canadainternational.gc.ca/czech-tcheque/>

Australian Consulate in the Czech Republic
<http://www.dfat.gov.au/missions/countries/cz.html>

South African Embassy in the Czech Republic
<http://www.saprague.cz/>

JOB INFORMATION

If you are planning on seeking work following the course, it may be a good idea to bring copies of your educational diplomas and birth certificate as these may be useful for work or residence visas.

There is great demand for qualified TEFL teachers throughout the world. TEFL International provides the following services in this area:

- Contact information and details of schools in the region of your choice
- Contact information and details of selected schools worldwide
- Details of selected vacancies available worldwide
- Details of the most popular web sites of TEFL vacancies and information
- Internet access for job searches and on-line applications
- Assistance with CV preparation, advice about applications and interviews and all available information about teaching conditions in the trainees preferred destinations.

GETTING TO PRAGUE

Ruzyne International Airport - Prague has direct flights from Europe and North America. The airport is situated right outside of the city. Public transportation or taxis can be used to get to the centre or we can arrange to meet you at the airport and take you to your accommodation for an additional charge of forty Euros

Prague is also well connected to all other major European cities by bus and rail links and has an excellent public transportation system.

TRANSPORTATION

The easiest ways to make your way around Prague are on foot or by public transport. The metro and public bus system is very efficient and inexpensive. Taxis have a reputation for overcharging foreigners. You should be especially careful when taking a taxi from the street in a prime tourist area like Mala Strana or the Old Town. Most taxi drivers speak some English and you should try to agree a price before you get in the car.

HEALTH AND MEDICAL

The Czech healthcare system is based on the European system, financed predominately by public means. Czech doctors provide the same standard of care as their counterparts in Western European countries.

Visitors from other EU states should obtain a European Health Insurance Card before coming to the Czech Republic. UK residents can apply for the card at www.dh.gov.uk/travellers – the card is issued free of charge.

Citizens of countries outside of the EU should take out health insurance before leaving home. If you fail to do so, you will be liable to pay for the full cost of treatment at the point of delivery. Insurance coverage is relatively inexpensive and easy to obtain. For residents of the USA, we recommend the following provider:

IMG International Medical Group
<http://www.imglobal.com/index.aspx>
insurance@imglobal.com
2960 North Meridian Street
Indianapolis, IN USA 46208-4715
Telephone: 1.317.655.4500 or 1.800.628.4664
Fax: 1.317.655.4505

SAFETY

Prague is a very safe place. Violent crime here is rare compared to most Western cities. The main problems are petty theft and pickpockets, especially on public transport and in crowded tourist areas. Keep your wallet and other valuables in an inside pocket or fastened bag, and do not leave belongings unattended or hung on the back of your chair in bars or cafes. A money-belt might be a wise investment.

SHOPPING

All types of shopping facilities exist in Prague – from international supermarkets and department stores to small shops selling local handicrafts and markets selling fresh produce. No doubt you will find plenty to buy in Prague!

LOCAL WEATHER CONDITIONS

The damp continental climate over most of Central Europe is responsible for warm, showery summers; cold, snowy winters; and generally changeable conditions. July is the hottest month everywhere, January the coldest. From December through February, temperatures push below freezing even in the lowlands, and are bitter in the mountains. There is no real 'dry season', and the long, sunny hot spells of summer tend to be broken by sudden, heavy thunderstorms.

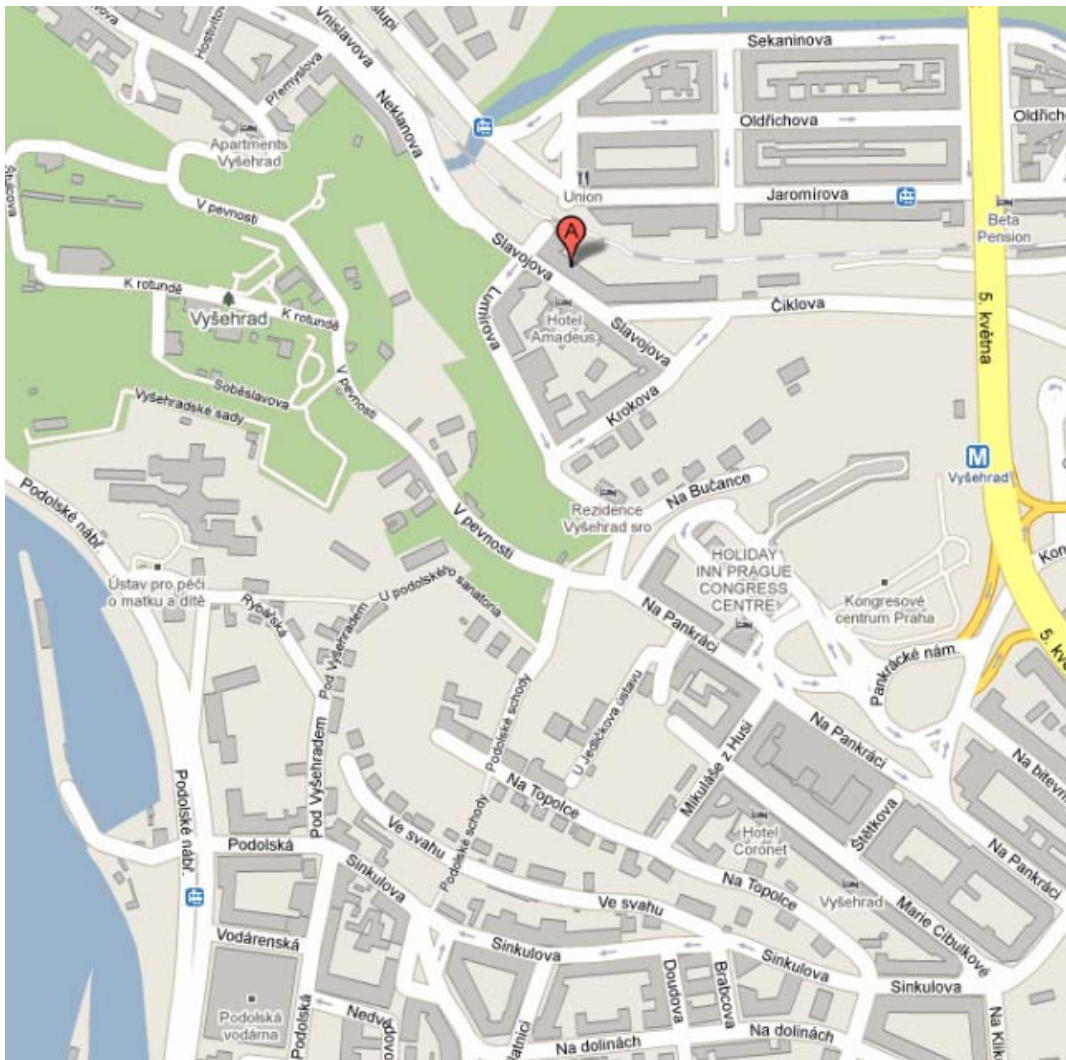
**Should you have any additional questions, please do not
hesitate to contact us on prague@teflife.com**

**You can contact the Course Director, Jeremy Carter, by email at
jeremy@teflife.com
or by phone on (+420) 774 185 221**

We look forward to seeing you in Prague!

This map shows you how to get from the main accommodation (marked A) to the nearest metro station, Vyšehrad (on the right of the page).

Walk out of the main door of the apartment building and turn left. Walk to the end of the street and you will see some steps ahead. Walk up these steps and the metro is clearly signposted. It's about a five-minute walk. When you get to the metro station, cross under the tracks to get to the platform on the far side with trains going in the direction of Letňany. Get off the train at station Vltavská and then follow directions on the next page to the school.



This map shows how to get from the nearest metro station, Vltavska (at the top of the page) to the school (marked A).

Walk out of the main exit from the metro and turn right. Walk under the elevated road and you will be on Antoniska St. Continue along Antoniska St. for two blocks and then bear slightly right onto M. Horakove St. Walk along M. Horakove St. for three blocks and you will see the Hotel Belvedere on your left. Turn left in front of the hotel and you are now on Františka Křížka street. The school is at the end of this street on the right, number 1. It's a big grey building. Tell the security guard that you are going to TEFL International and then take the elevator to the third floor.

